## Weddings at Central Moravian Church Rules and Regulations

- 1. The Wedding Plan Sheet, Indemnification Declaration, pricing & wedding regulations sheet, photography & floral regulations sheet is given to the couple to fill out. When the Wedding Plan Sheet is returned to the church office with the deposit, and if all the information is in order, the Senior Pastor will sign off for approval and the wedding is entered on our schedule as <u>firm</u>.
- 2. If there are two weddings scheduled for the same day, it is necessary to have at least three hours between weddings, even if one is in the Sanctuary and one is in the Chapel. This is due to parking restrictions and the sextons duties.
- 3. Members from the Corps of Sacristans will be present at the rehearsal and the wedding to assist 2 sacristans for the Chapel and 3 for the Sanctuary.
- 4. Balance is due one month prior to the wedding. Unless the invoice has been paid, we will not be able to permit the wedding to proceed.
- 5. A pre-approved list of organists is available.
- 6. The following is not permitted:

Rice Bird Seed Sparklers Doves Butterflies Balloons

7. Candles will be provided for the candelabra and the wall sconces in the Chapel.

Candelabra - 2 Wooden (wood grain) 5 ½ 'high - each one holds 7 - 15" candles.

Sconces - 4 on one side of the Chapel, 6 on the other - 12" candles

Gas Lights in the Church

Nothing is allowed to be hung from sconces or gas lights!

8. Pews in the Chapel

17 Full Rows - Seating capacity 200

2 Short Pews (in the back)

No aisle runners are allowed for safety reasons.

9. Pews in the Church

There is no center aisle in the church

25 pews - Seating capacity 1000